

Baby Shower Planning Checklist

8 Weeks Before

- Decide who will plan the Baby Shower party.
- Set the budget.
- Decide on the date and time.
- Choose the location.
- Make a Guest List.
- Ask the honoree where she has registered for gifts.
- Choose the beverages
- Start preparing the invitations.

6 Weeks Before

- Choose the theme for the party
- Send out the Baby Shower Invitations.
- Choose your favors and decorations.
- Choose your menu and beverages.

5 Weeks Before

- Ask for help if you need.
- Order the cake ,flowers ,rental chairs etc. from an outside vendor.
- Prepare the thank you notes.
- Choose the Baby Shower Games and buy some prizes.

A Week Before

- Follow up with guest who hasn't responded and have your final guest list.
- Print off any baby shower games that require each guest to have their own game sheet
- Buy and wrap favors and prizes.
- Designate a photographer and prepare your video recorder and camera batteries.

2 Days Before

- Complete the grocery shopping.
- Clean your house, or wherever you are planning to hold the baby shower.

A Day Before

- Set up the baby shower room the way you have planned it.
- Decorate the party room
- Pick up the cake, food, flower etc. that you ordered.
- Prepare the Baby Shower food.

On the Baby Shower Day

- Call the expectant mother and make sure she is ready for a party!
- Prepare the beverages.
- Arrange the tables, food, and desert table.
- Decorate your table with a centerpiece.
- Set out baby shower favors on a table.
- Have all your baby shower game props, papers, prizes, and pens in one place so you know exactly where they are.
- Designate someone to help the expecting mom.

Enjoy and Have Fun !